



Take 5

IMS No.: ATLK-WP-006-V3

Amendment No:

Issue Date: 11/11/19

Review Date: 10/11/20

## Take 5 (Permit to Work)

Date :.....

Company:.....

Place:.....

Task:.....

**1. Think of your task:**

	Yes	No
• Did you understand your task	<input type="checkbox"/>	<input type="checkbox"/>
• Is there a procedure to accomplish your task	<input type="checkbox"/>	<input type="checkbox"/>
• Do you understand the different steps of your task	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have the appropriate tools and equipment	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have the appropriate PPE for the task	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have a work Permit for the task if required	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have a work plan	<input type="checkbox"/>	<input type="checkbox"/>

**2. Identify hazards related to the task**

• Is your work environment suitable for carrying out the task	<input type="checkbox"/>	<input type="checkbox"/>
• Is there a trip/slip hazard	<input type="checkbox"/>	<input type="checkbox"/>
• Is there possibilities to fall from a height which can cause harm	<input type="checkbox"/>	<input type="checkbox"/>
• Is there possibilities of injury from tools	<input type="checkbox"/>	<input type="checkbox"/>
• Is there possibilities of falling objects from height	<input type="checkbox"/>	<input type="checkbox"/>
• Is the task related to the use of hazardous materials COSSH	<input type="checkbox"/>	<input type="checkbox"/>
• Does the work involve heavy gears or vehicles/plant	<input type="checkbox"/>	<input type="checkbox"/>
• Have the isolation and locking procedures been followed	<input type="checkbox"/>	<input type="checkbox"/>

**3. Assess the potential danger**

• If the hazards/risks are low as reasonably practicable continue with task	<input type="checkbox"/>	<input type="checkbox"/>
• <b>If the hazard is high a Risk Assessment is required for the task</b>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Proceed to the change of the working method?**

**5. Perform your task**

Name:

Signature: